



BEST PRACTICE:

TEXAS VIRTUAL SCHOOL NETWORK (TxVSN) COURSES AND THE COLLEGE BOARD APPROVED LIST OF COURSES

A Receiver district is responsible for adding an Advanced Placement Program[®] (AP[®]) course and TxVSN Provider to its College Board list of approved courses/providers within the timeline annually established by the College Board. The College Board does not allow TxVSN to handle this for Receiver districts. TxVSN relies on the designated local Receiver district authorities (i.e., the district or campus administrator or administrator designee, TxVSN Site Coordinator, district AP Coordinator) to be aware of this College Board requirement prior to placing a student in an AP course offered through TxVSN.

TxVSN PROVIDER DISTRICTS

TxVSN Provider districts must follow the process established by the College Board in order to represent an AP course as College Board approved in the TxVSN Course Catalog. Information on this process is available at http://apcentral.collegeboard.com/apc/public/courses/teachers_corner/46361.html.

TxVSN RECEIVER DISTRICTS

TxVSN Receiver district or campus administrator, or administrator designee, have the sole responsibility for adding a TxVSN Advanced Placement (AP) course and TxVSN Provider to its College Board list of approved courses/providers within the timeline annually established by the College Board. Information on this process is available at http://apcentral.collegeboard.com/apc/public/courses/teachers_corner/51274.html.

For additional assistance, please contact the College Board directly at one of the following:

www.collegeboard.com

AP Course Audit Helpline
Phone: (877) AP-HELP-0 or (877) 274-3570